



Dear family, we hereby communicate the deadline for submitting the application for enrollment in kindergarten for the school year 2024/2025.

## ENROLLMENT FROM THUSDAY 18TH JANUARY TO SATURDAY 10TH FEBRUARY 2024

In Cesena, Kindergartens are run by different bodies:

- A) **State kindergarten** – State jurisdiction -
- B) **Municipal kindergarten** – Municipal jurisdiction -
- C) **Private kindergarten** – run by autonomous Bodies and Associations -

### A) STATE KINDERGARTEN

In order to enroll to State Kindergarten it is necessary to go directly to the **competent Didactic Direction** where it's possible to collect all the necessary information and fill in the application. State Kindergarten are:

- 1) **Direzione Didattica del 2° Circolo** located in Via Quarto dei Mille n. 175 tel. 0547 601084 [www.ddcesena2.gov.it](http://www.ddcesena2.gov.it)  
Head teacher *Dr.ssa Simonetta Ferrari*
  - **Marino Moretti -Villarco**..... Via Certaldo, 365
  - **Sergio Mariani -San Vittore**..... Via San Vittore, 1374
- 2) **Direzione Didattica del 3° Circolo** located in Via Pietro Turchi n. 1 tel. 0547 21897 [www.scuolecarducci.it](http://www.scuolecarducci.it)  
Head teacher *Dr. Enrico Flamigni*
  - **Carducci** ..... Via Zara, 2
  - **Porta Fiume** ..... Via Saffi, 53
  - **Ponte Abbadesse** ..... P.le Paola Brighi, 6
- 3) **Direzione Didattica del 4° Circolo** located in Via Veneto n. 195 tel. 0547 302708 [www.dd4cesena.gov.it](http://www.dd4cesena.gov.it)  
Head teacher *Dr.ssa Katia Di Leo*
  - **Calisese - COLIBRI**..... Via Capranica, 283
  - **Case Missiroli/Bulgaria – ARCOBALENO** ..... Via Ruffio, 360
  - **Ponte Pietra - GIRASOLI** ..... P.le Danilo Dolci, 50
- 4) **Direzione Didattica del 5° Circolo** located in Via Anna Frank n. 185 tel. 0547384681 [www.cesena5circolo.gov.it](http://www.cesena5circolo.gov.it)  
Head teacher *Dr.ssa Monia Baravelli*
  - **Calabrina - ARCOBALENO** ..... Via Targhini, 4045
  - **S. Egidio - IL GIARDINO** ..... Via Anna Frank, 55
  - **Villa Chiaviche - AQUILONE** ..... Via Pisignano, 185
- 5) **Direzione Didattica del 7° Circolo** located in Via Zoli n. 35 tel. 0547 383193 [www.settimocircolocesena.gov.it](http://www.settimocircolocesena.gov.it)  
Head teacher *Dr.ssa Caterina Corsano*
  - **Martorano** ..... Via Ravennate, 2441
  - **Pievesestina** ..... Via Dismano, 4820
  - **Ronta** ..... Via Ravennate, 5366
  - **Torre del Moro** ..... Via Ventimiglia, 98

People residing in Borello can submit the application for Bora Kindergarten in Mercato Saraceno at the Comprehensive school of Mercato Saraceno (Istituto Comprensivo di Mercato Saraceno) located in Viale Matteotti 73 – Tel. 0547 91019 e-mail [foic80300d@istruzione.it](mailto:foic80300d@istruzione.it) website [www.icvallesavio.edu.it](http://www.icvallesavio.edu.it) They will receive suitable informative circular from the same Institute.

### B) MUNICIPAL KINDERGARTEN

Sector Manager *Dr.ssa Monica Esposito*

To enroll to municipal kindergartens the application must be submitted, **in order TO BE ADMISSIBLE exclusively on line** at the following link [www.comune.cesena.fc.it/servizionline/scuola](http://www.comune.cesena.fc.it/servizionline/scuola) using SPID access credentials. In case of difficulties in accessing the operating system, Sportello Facile (Help Desk), located inside the municipal building (entrance on the Rocca side) makes its operators available to assist users in completing the application online in the following days and times (**by appointment tel. 0547 356235**):

- from Monday to Saturday from 8.00 to 13.00; Thursday also from 14.00 to 17.00.

Municipal Kindergarten are:

- CASE FINALI..... Via Paradiso, 130
- FIORITA ..... Via Lombardia, 179
- IDA SANGIORGI..... Via Rasi e Spinelli, 91
- IPPODROMO ..... Via Fabio Ricci, 50
- MACERONE..... Via Olof Palme, 80
- OLTRESAVIO ..... Via Quarto dei Mille, 187
- SAN MAURO ..... Via San Miniato, 70
- VIGNE CENTRO..... Via Tommasini, 2
- VIGNE PARCO ..... Via Nello Casali, 70

**IMPORTANT:** FAMILIES CAN SUBMIT **ONLY ONE APPLICATION**, POSSIBLY INDICATING A SECOND CHOICE. IF THE FIRST CHOICE IS A STATE KINDERGARTEN OF 2°, 4°, 5° OR 7° CIRCOLO, THE APPLICATION MUST BE SUBMITTED TO THE COMPETENT DIDACTIC DIRECTION. IF THE FIRST CHOICE IS A MUNICIPAL KINDERGARTEN, THE APPLICATION MUST BE SUBMITTED ONLINE OR AT THE MUNICIPALITY.

### C) "AUTONOMOUS" KINDERGARTEN

In order to enroll, directly address the individual schools. Kindergarten run by 'autonomous' bodies and associations are:

· <b>Bambino Gesù</b> -San Carlo-	Via S. Carlo, 316	tel. 3408301413.....	<a href="http://www.scuolabambinogesu.com">www.scuolabambinogesu.com</a>
· <b>Don A. Vaianti</b> -San Giorgio-	Via S. Giorgio, 2950	tel. 0547 324427 .....	<a href="mailto:segreteriangelicustodi@gmail.com">segreteriangelicustodi@gmail.com</a>
· <b>Maria Immacolata</b> -Case Finali-	Via Cardinal Massaia, 66	tel. 0547 301305.....	<a href="http://www.scuolamaternacasefinali.it">www.scuolamaternacasefinali.it</a>
· <b>Sacra Famiglia</b>	Via Don Minzoni, 57	tel. 0547 21966 .....	<a href="http://www.sacrocuorecesena.it">www.sacrocuorecesena.it</a>
· <b>G. Nadiani</b> -Santa Maria Nuova-	Via P. Neruda, 170	tel. 33832171261.....	<a href="mailto:scuolamaternanadiani@libero.it">scuolamaternanadiani@libero.it</a>

**CONFIRMATION OF THE REGISTRATION:** The application is followed by the phase by the competent office (settore Servizi Educativi, Istruzione e Sport – Ufficio Scuole dell'Infanzia for the municipal schools) which analyzes the requests, confirming them or changing the destination according to the criteria established by the regulations. In the period May-June families will receive via mail - or by post for families who did not communicate their email address - notice of payment of pre-enrollment fee, together with the confirmation of enrollment in **State and Municipal schools**. This **non-refundable** fee relates to a portion of coverage for municipal charges deriving from the costs for organizing services incurred in support of kindergartens. The cost of the meal - not divisible and including breakfast / lunch / snack - is determined on the basis of the ISEE indicator. Contextually to the confirmation, families will receive a specific circular concerning the determination of the meal cost and the payment methods.

### ADMISSION CRITERIA

– valid for municipal schools. State schools may have different criteria in declination and order –

1. Priority to second child entering the same kindergarten as the first child attending second year;
2. Zoning
3. Age (priority to older children)
4. Presence of siblings attending the same school complex or next degree adjacent complexes (primary and lower secondary schools)
5. Parents' job: time schedule and working place;
6. ISEE declaration (priority to minor indicators)

Regarding criterion n. 2, "zoning", the Municipal Administration defines the catchment area for each school.

In the event that the places available in each kindergarten are greater than the number of children living in the indicated catchment area, the Kindergarten Office (Ufficio Scuole dell'Infanzia) will proceed to expand the indicated area until all places are allocated.

Once the zoning criterion is applied, children entitled to be welcomed in schools where there is an excess of applications from residents in the area, will be admitted in Municipal kindergartens with availability, even if not requested when applying for enrollment.

Children who have - on 31th August - their registered residence or domicile at the address indicated in the application are considered as belonging to the school's catchment area. The same applies to those who can demonstrate, within a short time, the actual transfer with the deed of purchase or lease.

Applications received after the deadline may be examined only after the admission of all children for whom a regular application has been submitted.

### VACCINATION OBLIGATION

In compliance with the provisions of Law no. 119 of 31/07/2017, children must have been previously vaccinated in order to access educational services. The Municipal Administration follows the verification procedure indicated in the MIUR circular no. 14659 of 13/11/2017.

### KINDERGARTEN. FOR FURTHER INFORMATION...

*Kindergarten perhaps no longer needs special presentations. It is a school that has reached full educational and didactic maturity and is attended by almost all children aged three to six. Children of this age need to broaden their experience, to establish an active and pleasant relationship with people, things, the reality that surrounds them. This is a particularly fruitful age for learning, for the search for autonomy, for the construction of identity. The kindergarten can offer, in collaboration with families, a fundamental contribution to enhance the originality of each child, his autonomy, his potential for knowledge and expression. In kindergarten, particular attention is paid to the relationship with families, in order to build together the best conditions for the attendance of children and their active participation in the educational experience.*

*In Cesena, preschools are present throughout the territory and are well equipped to give a positive response to the needs of play, socialization, cognitive and emotional growth of children, and to offer parents a new opportunity to perform at their best.*

*Kindergartens are open to children from mid-September to June 30th of the following year. In July, children whose parents work can attend summer camps organized by the Municipality, according to the procedures that will be defined in the appropriate public notice. Applications for this service are usually open starting from April - (information at Ufficio nidi e scuole infanzia del Comune). The contents of the dietary table and the daily menus constitute, at the beginning of each school year, an opportunity to meet with parents -<http://www.comune.cesena.fc.it/refezionescolastica>.*

*On the Municipality website [www.comune.cesena.fc.it](http://www.comune.cesena.fc.it) ->Scuola->Scuola d'infanzia the dates of the Open Days, further information and documents on municipal kindergarten, including the P.O.F. (Training Offer Plan), the Regulations in force and various circulars are available for consultation.*

*All information relating to state kindergartens can be found on the individual sites of the Didactic Departments indicated on page 1.*

### CONTACTS OF THE MUNICIPALITY

- > To submit the application  
**Sportello FACILE** P.tta i Cesenati del 1377, 1 **ONLY BY APPOINTMENT** from Monday to Saturday from 08.00 to 13.00 - Thursday also from 14.00 to 17.00 – 0547/356235 –mail: [facile@comune.cesena.fc.it](mailto:facile@comune.cesena.fc.it)
- > For further information  
**Settore Servizi Educativi, Istruzione e Sport** – Ufficio Nidi e Scuole d'infanzia, Piazza del Popolo 10, **ONLY BY APPOINTMENT** Monday, Wednesday and Thursday from 8,30 to 13,30, Thursday also from 14.30 to 17.00 - tel. 0547 356318-319-548 – mail: [infanzia@comune.cesena.fc.it](mailto:infanzia@comune.cesena.fc.it)



<https://serviziweb.comune.cesena.fc.it/video-scuole>  
The school services of Cesena are just a click away